



ミンダナオ日本商工会議所

The Japanese Chamber of Commerce of Mindanao, Inc.
DR 16, 3/F, Bldg. 2, SJRDC Bldg., Insular Village 1, Davao City, 8000 Philippines
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MEMBERSHIP APPLICATION GUIDE

1. Eligibility for Membership

The Chamber shall have five (5) classes of members, Regular Members, Japanese Corporate Associate Members, Japanese Individual Associate Members, Associate Members and Honorary Members. Eligibility of each member (except for Honorary Members) is;

- a. Regular Member: Japanese Companies which has their office in Mindanao and Japanese Affiliated Companies (Regardless of share of Japanese Company) or Individual (Japanese National) who is conducting business activities in Mindanao.
- b. Japanese Corporate Associate Member: Japanese company which has their office outside of Mindanao or Japanese company which is planning to establish their business in Mindanao.
- c. Japanese Individual Associate Member: Individual (Japanese National) who has not yet incorporated a company and wants to take up the membership to familiarize with the business climate in Mindanao and to have the advantage of being a JCCM member).
- d. Associate Member: Philippine corporations or Philippine individuals

2. Membership Application

(1) Documents

Applicants who wish to join are kindly requested to complete the attached Membership Application Form and submit it to the Secretariat via email. When submitting the application form, please also attach copies of the following documents:

- a. SEC Registration
- b. Articles of Incorporation
- c. Business Permit
- d. Valid ID of Representative
- e. Company Logo (if available)
- f. Company brochure (if available)

Please note that the admission fee and membership dues will be invoiced by our office after your application has been approved by the Board of Directors. Therefore, there is no need to make any payment at the time of application.

(2) Recommenders

The applicant is required to be recommended by two eligible recommenders who need to sign the application form of the applicant. Eligibility for recommender is a Regular Member. In the case of a Corporate Member, the representative person should be a signatory.

3. Approval Process

Each application is reviewed by the board of directors in the regular board meeting usually held on 2nd Saturday every month. Please note that it will take 1 to 4 weeks to review the application. The office will inform the result of the review.

4. Fees

(1) Admission Fee

a. Regular Member	P4,500.00
b. Japanese Corporate Associate Member	P3,000.00
c. Japanese Individual Associate Member	P2,000.00
d. Associate Member	P1,500.00

(2) Annual Membership Due

a. Regular Member	P36,000
b. Japanese Corporate Associate Member	P18,000
c. Japanese Individual Associate Member	P12,000
d. Associate Member	P6,000

Note: Admission fee is only paid once.

Once new membership is approved by the board of directors, billing of above fees will be issued with the notice of approval. First payment shall be Admission Fee + Annual Membership Dues.

The amount of admission fee and monthly due can be amended by the board of directors if necessary.

Please pay the membership fee for the following year by December 31 annually.

[Applications and Inquiries]

The Japanese Chamber of Commerce of Mindanao, Inc.

TEL : +63-917-719-0851

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